Volunteer Position Description
4-H Youth Development

Position Title:
4-H Cloverbud Volunteer

Time Required
On-going and dependent on county needs, normally includes one hour of program planning per hour of club activity.

General Purpose:
Support and work in partnership with 4-H professionals, volunteers and members in conducting meaningful educational experiences to help youth grow and reach their fullest potential.

Specific Responsibilities:
- Willingness to become familiar with and work within the philosophy and guidelines of Ohio State University Extension, Ohio 4-H Program, and county 4-H program
- Follow the Cloverbud guidelines and policies of Ohio State University Extension, Ohio 4-H Program, and county 4-H program
- Provide an emotionally and physically safe environment
- Serve as a liaison between the county Extension office/staff and 4-H Cloverbud members, their parents/guardians, and those working with you
- Support 4-H professionals and members in conducting meaningful educational experiences to help young people grow and reach their fullest potential
- Inform and encourage members, parents, and other volunteers to actively participate in appropriate 4-H opportunities
- Give support and recognition to members
- Understand the importance of being a positive role model
- Have fun
- Let the 4-H Cloverbud children know you care
- Be committed to young people and their growth in all areas
- Utilize the Ohio 4-H Cloverbud Curriculum Instructional materials or other approved activities while working with 4-H Cloverbud children
- Be aware of available learning experiences and help the club members select appropriate activities
- Maintain open communications with other club volunteers
- Be dedicated to young people and sensitive to their needs
- Attend 4-H Cloverbud events, meetings, and activities
- Read 4-H newsletters and literature from the Extension office and their web site and keep members, parents, and others informed
- Participate in appropriate volunteer development opportunities

Continues on page 2
Qualifications & Expectations:
- Work with volunteers and 4-H professionals to teach and motivate youth, while nurturing positive self-esteem, decision making, responsibility, and leadership
- Be dedicated to youth and sensitive to their abilities and needs
- Interest in learning the characteristics of 4-H Cloverbud-aged children
- Work with minimal supervision from professional staff
- Become familiar with and work within the philosophy and guidelines of OSU Extension, Ohio 4-H Program and the county 4-H program
- Attend annual volunteer training as directed by county 4-H professional

Ohio State University Extension Will:
- Provide training opportunities to assist volunteers to meet needs of members and parents
- Provide access to educational materials and resources
- Approve 4-H Cloverbud curriculum and activities per Ohio 4-H Cloverbud guidelines other than the Big Book of Cloverbud Activities
- Have professional staff available to consult with and listen to volunteers
- Provide recognition to volunteers

Mentor/Supervising Professionals:
- County Extension 4-H Youth Development Professional(s)
- 4-H Club Organizational Volunteer (if participating in a club-based program)